

電話 Tel: 2231 3722  
圖文傳真 Fax: 2845 1017  
電郵地址 Email: DDL@landsd.gov.hk  
本署檔號 Our Ref: LD/LACO/HQ 1/410/1993 Pt. 10  
來函檔號 Your Ref:

來函請註明本署檔號  
Please quote our reference in your reply



地政總署  
法律諮詢及田土轉易處  
LEGAL ADVISORY AND  
CONVEYANCING OFFICE  
LANDS DEPARTMENT

我們矢志努力不懈，提供盡善盡美的土地行政服務。  
We strive to achieve excellence in land administration.

香港北角渣華道三三三號北角政府合署 20 樓  
20/F, NORTH POINT GOVERNMENT OFFICES  
333 JAVA ROAD, NORTH POINT, HONG KONG

網址 Website : [www.landsd.gov.hk](http://www.landsd.gov.hk)

23 March 2018

**Legal Advisory and Conveyancing Office (“LACO”)**

**Circular Memorandum (“CM”) No. 78**

**Fees charged for services delivered by LACO**

A review of some of the non-statutory fees charged by LACO has recently been made and a revised list of fees will come into effect on **29 March 2018**. Fees demanded from that date will be at the rates set out in the Appendix notwithstanding any application for the service concerned may have already been made before that date.

LACO CM Nos. 76, 76A, 76B, 76C and 76D will be superseded as from **29 March 2018**.

Copy of this CM with the Appendix can be downloaded from the Lands Department website at [www.landsd.gov.hk](http://www.landsd.gov.hk)

For enquiries, please contact Mr. James HON at Tel. No. 2231 3582.

(Mrs. Maria LAM)  
Deputy Director/Legal  
for Director of Lands

To : All Solicitors

c.c. Consumer Council  
The Real Estate Developers Association of Hong Kong  
The Hong Kong Institute of Surveyors  
The Hong Kong Institute of Architects  
The Hong Kong Association of Banks

## Appendix

Description	Rate with effect from <u>29.3.2018</u> (HK\$)
<b>(A) <u>Lands Department Consent Scheme Fees</u></b>	
(1) Consent to agreement for sale and purchase	44,550
(2) Consent to assignment, deed of exchange, etc.	27,800
(3) Consent to tenancy agreement	7,420
(4) Consent to building mortgage/charge	8,920
(5) Consent to further building mortgage/charge	6,200
(6) Consent to amendment to approved form of agreement for sale and purchase, deed of mutual covenant, etc.	8,760
(7) Consent to deed of variation of approved building mortgage and/or further charge	13,250
(8) Approval of deed of mutual covenant	138,600
(9) Approval of sub-deed of mutual covenant, supplementary deed of mutual covenant or separate management agreement	48,550
(10) Approval of lease for communication network areas	12,000
(11) Reinstatement of consent to agreement for sale and purchase to sell uncompleted units before compliance, which has been suspended or cancelled for any reason	34,750
<b>(B) <u>Government Lease Fees</u></b>	
(1) Preparation, signing and issue of Government lease and counterpart	69,900
(2) Surrender of Government lease or other tenancy from the Government (except in exchange for a new grant of land for N.T. Small House cases) for cases of 1-100 lots (Note)	24,350
(3) Surrender of Government lease or other tenancy from the Government in exchange for a new grant of land for N.T. Small House cases	8,710

<u>Description</u>	<b>Rate with effect from <u>29.3.2018</u> (HK\$)</b>
<b>(C) <u>Government Built Housing Schemes Administrative Fees</u></b>	
(1) Underlease	5,370
(2) Deed of Surrender	3,310
(3) Mortgage/legal charge	3,350
(4) Receipt on discharge of a charge	1,690
(5) Deed of variation of underlease	2,070
(6) Deed of release	2,310
(7) Deed of disclaimer	3,110
(8) Undertaking	2,680
(9) Nomination of beneficial successor	2,150
(10) Appointment of appointed guardian	1,490
(11) Transfer of title to civil servant – assignment	4,660
(12) Transfer of title to civil servant – legal charge	3,380
(13) Transfer of title to civil servant – discharge of legal charge	2,900
<b>(D) <u>Cooperative Building Societies Administrative Fees</u></b>	
(1) Receipt on discharge of a charge	2,590
(2) Transfer of title to civil servant – discharge of legal charge	2,380

Note: Fee for surrender of Government lease or other tenancy from the Government (except in exchange for a new grant of land for N.T. Small House cases) for cases with over 100 lots will be charged on an individual case basis to recover the cost to the Government of providing the service.