

31 July 1996

Legal Advisory and Conveyancing Office
Circular Memorandum No. 21

Legal Advisory Division, Government Property Agency

I am pleased to announce that with effect from 1 July 1996, a Legal Advisory Division has been set up in the offices of Government Property Agency (GPA), which consists of a Senior Solicitor and a Land Conveyancing Officer I manned by experienced LACO personnel.

This new section in GPA will take over the duties formerly performed by Senior Solicitor/FSI in QGO in relation to all GPA conveyancing, sales and purchases, leasing, commenting on DMCs with GIC accommodation and commenting on GIC conditions in land grants.

As a result of the setting up of LACO/GPA, amendments to the following LACO CM are required: -

- (a) LACO CM 1A - Checklist B, page 1 (Note 2) of Annex 2 (replacement page enclosed);
- (b) LACO CM 3 - para. 4 on page 2 is amended to the effect that the extra set of the relevant documents should be sent direct to Senior Solicitor, **Legal Advisory Division, Government Property Agency** to facilitate settling the draft Deed of Mutual Covenant. The Legal Advisory Division of GPA will be able to provide specific legal advice on these matters relating to the GIC accommodation and facilitate liaison with other Government departments involved.

(T. E. Berry)
Principal Solicitor
for Director of Lands

To : All Solicitors

c.c. LACO/HQ/177

Annex 2

- (Notes (1) : To be completed only where Government Accommodation is involved.
(2) : Additional 6 copies of draft DMC & MA to be sent to **Legal Advisory Division,
GPA of 40/F., Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong.**

Part I - Particulars of Government Accommodation

1.	Type (with details and quoting S. C. No.)	
2.	Location	
3.	Total gross floor area (identifying gross floor area for each Government Accommodation if more than one)	
4.	Assignment	S. C. No(s).
5.	Consideration	S. C. No(s).
6.	Shares allocation	S. C. No(s).
7.	Defects liability	S. C. No(s).
8.	Other relevant S. Cs.	