

To : District Lands Officer, \_\_\_\_\_ (“District Lands Officer”)

**Application Form for requesting  
copy of “A” Rent Rolls Record (For Public)**

I, (English) \_\_\_\_\_ / (Chinese) \_\_\_\_\_,  
holder of \*[Hong Kong Identity Card / Passport No. \_\_\_\_\_] request for a copy  
of the relevant “A” Rent Rolls record in respect of the following property/properties:

	D.D. No.	Lot No.
1		
2		
3		
4		

I understand that the information contained in the “A” Rent Rolls is kept by the District Lands Officers for the purpose of collection of Government rent of landed properties. The “A” Rent Rolls are not public records and the particulars contained in them are intended only for internal use of the District Lands Officers and staff of the Lands Department. The Government makes no representation or warranty as to the accuracy and correctness of the contents of the “A” Rent Rolls.

I confirm that in the event of the District Lands Officer agreeing to disclose to me any information from the “A” Rent Rolls, the information to be disclosed to me will be for my own personal reference only. I acknowledge that I shall be responsible to check the relevant documents and up to date information by conducting a land search at the Land Registry or any other method and, if consider necessary, consult my own advisers for independent advice as to the accuracy or correctness of the contents of the “A” Rent Rolls.

I acknowledge and agree that the Government shall have no liability to me or to any person whomsoever for any loss or damage however arising in connection with or in consequence of the existence or disclosure of the “A” Rent Rolls or any reliance placed or to be placed upon the information (including any updating, change, alteration, addition, deletion, revision or replacement of it) contained in or omitted from the “A” Rent Rolls.

I acknowledge and agree that the Government has the right to update, change, alter, add, delete, revise and replace any information contained in the "A" Rent Rolls at any time, whether before or after the date of this request, and in the manner as it considers appropriate. Notwithstanding anything contained in this form, the Government is not obliged to and shall not be required to keep all the information contained in the "A" Rent Rolls up to date.

I acknowledge that in the event of the District Lands Officer agreeing to my request, a fee of \$190 for obtaining copy of the relevant "A" Rent Rolls record for each property shall be payable. I understand that the District Lands Officer shall have the absolute discretion to agree to or reject my request as he considers appropriate.

Signature of Applicant : \_\_\_\_\_

Name in block letters : \_\_\_\_\_

Contact telephone No. : \_\_\_\_\_

Date : \_\_\_\_\_

\* delete if inapplicable

***Note : The applicant should produce his / her \*Hong Kong Identity Card / Passport for checking by staff of District Lands Office prior to obtaining copy of the relevant "A" Rent Rolls.***

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**For Official Use Only**

The applicant's \*HKIC / Passport has been checked by : \_\_\_\_\_

Name in block letters : \_\_\_\_\_

Post : \_\_\_\_\_

Date : \_\_\_\_\_