

To : District Lands Officer, _____ (“District Lands Officer”)

**Authorization and Application Form for Inspection/Obtaining copy of
“A” Rent Rolls Record (For Property Owners with authorized person)**

I, (English) _____ / (Chinese) _____
of _____ Village, holder of *[Hong Kong Identity Card / Passport No.
_____] , hereby apply and authorize *Mr. / Mrs. / Miss / Ms.
(English) _____ (Chinese) _____, holder of
*[Hong Kong Identity Card / Passport No. _____] (“the Authorized Person”) to
*[inspect/obtain a copy of] the relevant “A” Rent Rolls record in respect of the following
property/properties under my name:

	D.D. No.	Lot No.	Village/address
1			
2			
3			
4			

A copy of my *[Hong Kong Identity Card / Passport] is attached.

The authorized person is *[my _____ (insert relationship) / a
Village Representative of _____ Village / a Member of _____ Rural
Committee].

I hereby give consent to the District Lands Officer to disclose my personal data
and other information shown on the relevant “A” Rent Rolls to the Authorized Person.

I understand that the information contained in the “A” Rent Rolls is kept by the
District Lands Officers for the purpose of collection of Government rent of landed properties.
The “A” Rent Rolls are not public records and the particulars contained in them are intended
only for internal use of the District Lands Officers and staff of the Lands Department. The
Government makes no representation or warranty as to the accuracy and correctness of the
contents of the “A” Rent Rolls.

I confirm that the information to be disclosed to the Authorized Person is for my own personal reference only. I acknowledge that I shall be responsible to check the relevant documents and up to date information by conducting a land search at the Land Registry or any other method and, if consider necessary, consult my own advisers for independent advice as to the accuracy or correctness of the contents of the “A” Rent Rolls.

I acknowledge and agree that the Government shall have no liability to me or to any person whomsoever for any loss or damage however arising in connection with or in consequence of the existence or disclosure of the “A” Rent Rolls or any reliance placed or to be placed upon the information (including any updating, change, alteration, addition, deletion, revision or replacement of it) contained in or omitted from the “A” Rent Rolls.

I acknowledge and agree that the Government has the right to update, change, alter, add, delete, revise and replace any information contained in the “A” Rent Rolls at any time, whether before or after the date of this application, and in the manner as it considers appropriate. Notwithstanding anything contained in this form, the Government is not obliged to and shall not be required to keep all the information contained in the “A” Rent Rolls up to date.

I acknowledge that a fee of \$190 for obtaining copy of the relevant "A" Rent Rolls record for each property shall be payable by me.

Signature of owner	:	_____
Name in block letters	:	_____
Contact telephone No.	:	_____
Date	:	_____
Signature of the Authorized Person	:	_____
Name in block letters	:	_____
Contact telephone No.	:	_____
Date	:	_____

* delete if inapplicable

Note : The Authorized Person should produce his / her *Hong Kong Identity Card / Passport for checking by staff of District Lands Office prior to obtaining a copy of the relevant “A” Rent Rolls.

For Official Use Only

The authorized person's *HKIC / Passport has been checked by : _____
Name in block letters : _____
Post : _____
Date : _____