

**Application for renewal of registration as an Authorized Land Surveyor  
under section 14(2) of the Land Survey Ordinance (Cap. 473)**

(Please read the notes and Personal Information Collection Statement at the end before completing this form)

To: The Registrar,

REGISTRATION NO.: \_\_\_\_\_ FILE NO.: \_\_\_\_\_

**PERSONAL PARTICULARS**

Name of Applicant (English): \*(Sr/Dr/Mr/Mrs/Miss/Ms) \_\_\_\_\_ Name in Chinese: \_\_\_\_\_ Age: \_\_\_\_\_  
(Surname) (other name)

\*H.K.I.D./Passport/Travel Document No.: \_\_\_\_\_

Correspondence Address:

(English) \_\_\_\_\_

(Chinese) \_\_\_\_\_

Contact Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Company Name (English): \_\_\_\_\_

(Chinese): \_\_\_\_\_

Company Address (English): \_\_\_\_\_

(Chinese): \_\_\_\_\_

Company Telephone No.: \_\_\_\_\_

I \*agree / do not agree to enter my above correspondence address or company address into the Register of Authorized Land Surveyors.

\*My address to be entered into the Register shall be as follows (if different from the above addresses):

(English): \_\_\_\_\_

(Chinese): \_\_\_\_\_

*Note: Please refer to paragraph 2 of the Personal Information Collection Statement on the last page.*

**PROFESSIONAL QUALIFICATIONS**

Professional qualification held: \_\_\_\_\_ Full name of issuing authority: \_\_\_\_\_ Membership No.: \_\_\_\_\_ Date obtained:(mm/yy) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**(Please complete SMF-0017 if you wish to amend any of the above particulars)**

**DECLARATION**

- (a) I hereby apply for renewal of registration as an Authorized Land Surveyor.
- (b) I have checked the above personal particulars and would like to \*confirm that they are in order and valid / make the amendments as given in the attached SMF-0017.
- (c) Please \*include / do not include my name in the List of Practising Authorized Land Surveyors for circulation to the public and Government departments.
- (d) I declare that I have not been convicted in Hong Kong or elsewhere of any offence elaborated in section 20(a) and/or section 20(c) of the Land Survey Ordinance.
- (e) I declare that I have the qualification for registration set out in section 12(a) of the Land Survey Ordinance.
- (f) I enclose cheque no. \_\_\_\_\_ to cover the amount of HK\$ \_\_\_\_\_ for the payment of the prescribed fee for renewal of registration.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

\* - Delete where inappropriate

Use separate sheets to provide the required information if necessary. Please sign and date each sheet.

# NOTES

## APPLICATION PROCEDURES

- (a) The applicant should check the particulars entered into this application form (SMF-0016) and sign the form. Should there be any required amendments, please use SMF-0017.
- (b) For submission, the applicant should attach to this application form a copy of the latest receipt for the annual subscription of the professional institute to prove the validity of his/her professional membership. Under section 14(6) of the Land Survey Ordinance, the Committee may reject an application for renewal of registration if it is satisfied that the applicant does not continue to have the qualification for registration set out in section 12(a) of the Ordinance.
- (c) The duly signed form with the attachment and a cheque (made payable to "The Government of the Hong Kong Special Administrative Region" and crossed) for payment of a fee prescribed in the Land Survey (Fees) Regulation (Cap. 473 sub. leg. A) for renewal of registration as an authorized land surveyor shall be submitted to the Legislation Section at the following address:

Legislation Section, Survey and Mapping Office, Lands Department  
22/F., North Point Government Offices  
333 Java Road, North Point  
Hong Kong

- (d) For enquiries please contact Senior Land Surveyor/Legislation at telephone no. 2231 3343 or fax no. 2783 8492.

## PERSONAL INFORMATION COLLECTION STATEMENT

1. The personal data provided in this form will be used by the Land Surveyors Registration Committee for the following purposes:
  - (i) to process your application for renewal of registration as an authorized land surveyor under the Land Survey Ordinance;
  - (ii) to establish and maintain the register of authorized land surveyors; and
  - (iii) to facilitate communication between you and the Land Surveyors Registration Committee and the Land Survey Authority.
2. Your provision of all the personal data in this form is obligatory. Your application may not be processed if you fail to provide all the information as requested. Should your application be successful, personal data relating to your registration (e.g. your name, registration number, company and/or correspondence address, the qualification and experience on which your registration is based, your date of first registration, etc.) will be entered into the register of authorized land surveyors which is available for inspection by the public under sections 11(1) and 11(2) of the Land Survey Ordinance.
3. The personal data provided in this form may be provided to other authorized parties (e.g. professional institutes, your employers and other Government bureaux/departments) for the purposes mentioned in paragraph 1 above.
4. Requests for correction of or access to personal data provided in this form should be addressed to:

Departmental Personal Data Controlling Officer  
(Attn: Senior Land Surveyor/Technical Information)  
Lands Department  
23/F., North Point Government Offices  
333 Java Road, North Point  
Hong Kong  
Tel: 2231 3826 Fax: 2116 0776

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### FOR OFFICIAL USE ONLY

File no.: \_\_\_\_\_ ALS Registration no.: \_\_\_\_\_

Application & fee received on: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Validity of HKIS membership checked:  Yes  No