

Review on Performance

2024-25

Lands Department

LDPM_0097
(06/2025)

Services	Performance Pledges	Targets Achieved in 2024-25 ^{Note}
A. Response to enquiries	within 21 days	99% (99%)
B. Lease modifications and land exchanges (non-New Territories small house cases)		
(a) Reply to application	within 3 weeks	100% (100%)
(b) Provisional offer or rejection or indication of in-principle agreement	within 22 weeks upon submission of all necessary information and documents	100% (100%)
(c) Issue of legal document	within 12 weeks from receipt of a binding acceptance of the final basic terms and premium offer	100% (100%)
(d) Offer for acceptance of the processing of technical modification applications	within 10 weeks upon submission of all necessary information and documents	100% (100%)
C. Completion of the processing of applications for rebuilding of temporary domestic structures within existing dimensions	within 48 weeks	100% (100%)
D. Land acquisition		
(a) Agricultural land in the New Territories		
(1) non-statutory compensation offers	within 4 weeks of publication of Gazette Notice	100% (100%)
(2) payment of compensation	within 4 weeks following acceptance of proof of legal title	100% (100%)
(b) Other cases		
(1) statutory compensation offers/invitations to claim	within 3 weeks following land reversion	100% (100%)
(2) cheques for the amount of interest on statutory compensation will be made available for collection	within 4 weeks following execution of compensation agreement	100% (100%)
(c) Cheques for the amount of ex-gratia removal allowance will be made available for collection	within 4 weeks following acceptance	100% (100%)

Note : For comparison, achievements for 2023-24 are shown in brackets ().

Services	Performance Pledges	Targets Achieved in 2024-25 ^{Note}
E. Processing of New Territories small house applications		
Number of small house applications processed	Not less than 2 300 small house applications per year	2 476 applications (2 300 applications)
F. Processing of New Territories village house rebuilding applications	8 months to approve a straightforward application from the date of receipt	N.A. (N.A.)
G. Issue of Certificates of Compliance or letters indicating reasons of non-compliance (non-New Territories small house cases)	within 10 weeks	100% (100%)
H. Approval of development plans		
Substantive reply to application which complies with relevant Departmental Practice Notes		
(a) General Building Plan		
(1) BC III cases	within 10 weeks	100% (100%)
(2) Non-BC III cases	within 8 weeks	87% (82%)
(b) Master Layout Plan		
(1) BC III cases	within 10 weeks	100% (100%)
(2) Non-BC III cases	within 8 weeks	100% (100%)
(c) Landscape Submission	within 8 weeks	100% (100%)
(d) Tree Preservation and Removal Proposal	within 8 weeks	100% (96%)
I. Setting out of land boundaries	within 12 weeks	98% (98%)
J. Checking of plans submitted under Land Survey Ordinance	within 4 weeks	100% (100%)
K. Supply of digital maps and digital images of cadastral survey records for online downloading or ordering via HKMS 2.0	available at least 98% of the time	100% (99%)
L. Updating of large scale plans	within 12 weeks following project completion	100% (100%)

Note : For comparison, achievements for 2023-24 are shown in brackets ().

How You Can Contact Us

Website & E-mail Address

Website : <http://www.landso.gov.hk>
E-mail Address : landso@landso.gov.hk

Headquarters Enquiries

Address : 21/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong
Telephone No. : 2231 3294 Fax No. : 2536 0827

Lands Administration Office

Telephone No. : 2525 6694 Fax No. : 2868 4707

Survey and Mapping Office

Telephone No. : 2231 3187 Fax No. : 2521 8726

Legal Advisory and Conveyancing Office

Telephone No. : 2231 3740 Fax No. : 2845 1017

Vision and Missions

Vision

We strive to achieve excellence in land administration in Hong Kong for the greater benefit of the community.

Missions

- To keep pace with economic and market trends in a local and regional context.
- To continuously review policies and employ best practices to meet the changing needs of the community.
- To develop and sustain a culture of transparency and professionalism.
- To use up-to-date technology and optimise human resources to enhance productivity and efficiency.

Good land administration ensures optimum land use
Lands Department