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地政總署  
法律諮詢及田土轉易處  
LEGAL ADVISORY AND  
CONVEYANCING OFFICE  
LANDS DEPARTMENT

我們矢志努力不懈，提供盡善盡美的土地行政服務。  
We strive to achieve excellence in land administration.

香港北角渣華道三三三號北角政府合署 20 樓  
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27 February 2023

**Legal Advisory and Conveyancing Office ("LACO")**  
**Circular Memorandum ("CM") No. 84**

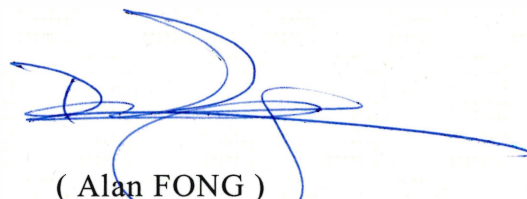
**Fees charged for services delivered by LACO**

LACO has recently reviewed some of the non-statutory fees on a cost recovery basis. Fees for 16 items as shown in italics in the Appendix will be adjusted. A full list of fees charged by LACO is set out in the Appendix. With effect from **6 March 2023**, fees demanded will be at the rates specified in the Appendix notwithstanding any application for the service concerned may have already been made before that date.

LACO CM No. 83 will be superseded as from **6 March 2023**.

Copy of this CM and the Appendix can be downloaded from the Lands Department website at [www.landsgov.hk](http://www.landsgov.hk).

For enquiries, please contact Mr. Colley CHEUNG at Tel. No. 2231 3582.



( Alan FONG )  
Deputy Director/Legal  
for Director of Lands

To : All Solicitors  
c.c. Consumer Council  
The Real Estate Developers Association of Hong Kong  
The Hong Kong Institute of Surveyors  
The Hong Kong Institute of Architects  
The Hong Kong Association of Banks

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## Appendix

Description	Existing rate (HK\$)	Rate with effect from <u>6.3.2023</u> (HK\$)
<b>(A) <u>Lands Department Consent Scheme Fees</u></b>		
(1) <i>Consent to agreement for sale and purchase</i>	51,250	<b>58,950</b>
(2) <i>Consent to assignment, deed of exchange, etc.</i>	27,800	<b>31,950</b>
(3) <i>Consent to tenancy agreement</i>	8,160	<b>9,790</b>
(4) <i>Consent to building mortgage/charge</i>	9,190	<b>10,100</b>
(5) <i>Consent to further building mortgage/charge</i>	6,390	6,390
(6) <i>Consent to amendment to approved form of agreement for sale and purchase, deed of mutual covenant, etc.</i>	9,640	<b>11,100</b>
(7) <i>Consent to deed of variation of approved building mortgage and/or further charge</i>	15,250	<b>16,800</b>
(8) <i>Approval of deed of mutual covenant</i>	152,500	<b>175,400</b>
(9) <i>Approval of sub-deed of mutual covenant, supplementary deed of mutual covenant or separate management agreement</i>	53,400	<b>61,400</b>
(10) <i>Approval of lease for communication network areas</i>	12,250	12,250
(11) <i>Reinstatement of consent to agreement for sale and purchase to sell uncompleted units before compliance, which has been suspended or cancelled for any reason</i>	35,800	<b>36,400</b>
<b>(B) <u>Government Lease Fees</u></b>		
(1) <i>Preparation, signing and issue of Government lease and counterpart</i>	72,000	<b>82,800</b>
(2) <i>Surrender of Government lease or other tenancy from the Government (except in exchange for a new grant of land for N.T. Small House cases) for cases of 1-100 lots (Note)</i>	25,850	<b>28,450</b>
(3) <i>Surrender of Government lease or other tenancy from the Government in exchange for a new grant of land for the N.T. Small House cases</i>	10,000	10,000

Description	Existing rate (HK\$)	Rate with effect from <b><u>6.3.2023</u></b> (HK\$)
<b>(C) <u>Government Built Housing Schemes Administrative Fees</u></b>		
(1) Underlease	6,800	6,800
(2) Deed of Surrender	3,490	3,490
(3) Mortgage/legal charge	3,500	3,500
(4) Receipt on discharge of a charge	1,740	1,740
(5) Deed of variation of underlease	2,130	2,130
(6) Deed of release	2,380	2,380
(7) <i>Deed of disclaimer</i>	3,200	<b>3,680</b>
(8) <i>Undertaking</i>	2,760	<b>2,790</b>
(9) <i>Nomination of beneficial successor</i>	2,470	<b>2,840</b>
(10) <i>Appointment of appointed guardian</i>	1,640	<b>1,800</b>
(11) Transfer of title to civil servant – assignment	5,640	5,640
(12) Transfer of title to civil servant – legal charge	3,590	3,590
(13) Transfer to title to civil servant – discharge of legal charge	3,510	3,510
<b>(D) <u>Cooperative Building Societies Administrative Fees</u></b>		
(1) <i>Receipt on discharge of a charge</i>	2,980	<b>3,430</b>
(2) Transfer of title to civil servant – discharge of legal charge	3,010	3,010

Note: Fee for surrender of Government lease or other tenancy from the Government (except in exchange for a new grant of land for N.T. Small House cases) for cases with over 100 lots will be charged on an individual case basis to recover the cost to the Government of providing the service.