



地政總署  
法律諮詢及田土轉易處  
LEGAL ADVISORY AND  
CONVEYANCING OFFICE  
LANDS DEPARTMENT

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我們矢志努力不懈，提供盡善盡美的土地行政服務。  
We strive to achieve excellence in land administration.

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22 January 2024

**Legal Advisory and Conveyancing Office (“LACO”)**  
**Circular Memorandum (“CM”) No. 86**

**Fee Adjustments by LACO**

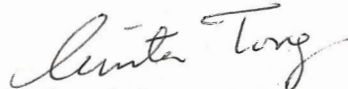
It is Government’s policy that fees charged by the Government should in general be set at levels adequate to recover the full cost of providing the goods and services. LACO has accordingly conducted an annual review of non-statutory fees on a cost recovery basis. Having regard to the cap on quantum of fee increase regulating the magnitude of fee revision, some fee items have yet to reach the full-cost recovery level after this adjustment given the fee increase moratorium in the past years.

A full list of fees charged by LACO is set out in the Appendix. With effect from **1 February 2024**, fees for 28 items as shown in italics in the Appendix will be adjusted. Fees demanded will be at the rates specified in the Appendix notwithstanding any application for the service concerned may have already been made before that date.

LACO CM Nos. 84 and 84A will be superseded from **1 February 2024 onwards**.

Copy of this CM and the Appendix can be downloaded from the Lands Department website at [www.landsd.gov.hk](http://www.landsd.gov.hk).

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( Miss Anita TONG )  
Deputy Director/Legal  
for Director of Lands

To : All Solicitors  
c.c. Consumer Council  
The Real Estate Developers Association of Hong Kong  
The Hong Kong Institute of Surveyors  
The Hong Kong Institute of Architects  
The Hong Kong Association of Banks

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## Appendix

Description	Existing rate (HK\$)	Rate with effect from <u>1.2.2024</u> (HK\$)
<b>(A) <u>Lands Department Consent Scheme Fees</u></b>		
(1) <i>Consent to agreement for sale and purchase</i>	58,950	<b>67,800</b>
(2) <i>Consent to assignment, deed of exchange, etc.</i>	31,950	<b>36,750</b>
(3) <i>Consent to tenancy agreement</i>	9,790	<b>11,750</b>
(4) <i>Consent to building mortgage/charge</i>	10,100	<b>11,100</b>
(5) <i>Consent to further building mortgage/charge</i>	6,390	<b>6,570</b>
(6) <i>Consent to amendment to approved form of agreement for sale and purchase, deed of mutual covenant, etc.</i>	11,100	<b>12,750</b>
(7) <i>Consent to deed of variation of approved building mortgage and/or further charge</i>	16,800	<b>18,500</b>
(8) <i>Approval of deed of mutual covenant</i>	175,400	<b>201,700</b>
(9) <i>Approval of sub-deed of mutual covenant, supplementary deed of mutual covenant or separate management agreement</i>	61,400	<b>67,550</b>
(10) <i>Approval of lease for communication network areas</i>	12,250	<b>12,450</b>
(11) <i>Reinstatement of consent to agreement for sale and purchase to sell uncompleted units before compliance, which has been suspended or cancelled for any reason</i>	36,400	<b>37,850</b>
<b>(B) <u>Government Lease Fees</u></b>		
(1) <i>Preparation, signing and issue of Government lease and counterpart</i>	82,800	<b>95,200</b>
(2) <i>Surrender of Government lease or other tenancy from the Government (except in exchange for a new grant of land for N.T. Small House cases) for cases of 1-100 lots (Note)</i>	28,450	<b>31,300</b>
(3) <i>Surrender of Government lease or other tenancy from the Government in exchange for a new grant of land for the N.T. Small House cases</i>	11,000	11,000

Description	Existing rate (HK\$)	Rate with effect from <u>1.2.2024</u> (HK\$)
<b>(C) <u>Government Built Housing Schemes Administrative Fees</u></b>		
(1) <i>Underlease</i>	6,800	<b>7,820</b>
(2) <i>Deed of Surrender</i>	3,490	<b>3,640</b>
(3) <i>Mortgage/legal charge</i>	3,500	<b>3,650</b>
(4) <i>Receipt on discharge of a charge</i>	1,740	<b>1,790</b>
(5) <i>Deed of variation of underlease</i>	2,130	<b>2,180</b>
(6) <i>Deed of release</i>	2,380	<b>2,450</b>
(7) <i>Deed of disclaimer</i>	3,680	<b>4,230</b>
(8) <i>Undertaking</i>	2,790	<b>2,910</b>
(9) <i>Nomination of beneficial successor</i>	2,840	<b>3,270</b>
(10) <i>Appointment of appointed guardian</i>	1,800	<b>1,980</b>
(11) <i>Transfer of title to civil servant – assignment</i>	5,640	<b>6,120</b>
(12) <i>Transfer of title to civil servant – legal charge</i>	3,590	<b>3,740</b>
(13) <i>Transfer to title to civil servant – discharge of legal charge</i>	3,510	<b>3,860</b>
<b>(D) <u>Cooperative Building Societies Administrative Fees</u></b>		
(1) <i>Receipt on discharge of a charge</i>	3,430	<b>3,770</b>
(2) <i>Transfer of title to civil servant – discharge of legal charge</i>	3,010	<b>3,310</b>

Note: Fee for surrender of Government lease or other tenancy from the Government (except in exchange for a new grant of land for N.T. Small House cases) for cases with over 100 lots will be charged on an individual case basis to recover the cost to the Government of providing the service.