

電話 Tel : 2231 3722  
圖文傳真 Fax : 2845 1017  
電郵地址 Email : DDL@landsd.gov.hk  
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法律諮詢及田土轉易處  
LEGAL ADVISORY AND  
CONVEYANCING OFFICE  
LANDS DEPARTMENT

我們矢志努力不懈，提供盡善盡美的土地行政服務。  
We strive to achieve excellence in land administration.

香港北角渣華道三三三號北角政府合署 20 樓  
20/F, NORTH POINT GOVERNMENT OFFICES  
333 JAVA ROAD, NORTH POINT, HONG KONG

網址 Website : www.landsd.gov.hk

14 February 2019

**Legal Advisory and Conveyancing Office (“LACO”)**  
**Circular Memorandum (“CM”) No. 78B**

**Fees charged for services delivered by LACO**

A review of the non-statutory fees charged by LACO for specific items as set out in the **Appendix** has been made. The fees demanded from **28 February 2019** will be at the revised rates notwithstanding any application for the service concerned may have already been made before that date.

LACO CM No.78 as varied by LACO CM No. 78A in so far as it relates to the items set out in the Appendix is varied with effect from **28 February 2019**.

Copy of this CM can be downloaded from the Lands Department website at [www.landsd.gov.hk](http://www.landsd.gov.hk).

For enquiries, please contact Mr. James Hon at Tel. No. 2231 3582.

(Alan Fong)  
Deputy Director/Legal  
for Director of Lands

To : All Solicitors

c.c. Consumer Council  
The Real Estate Developers Association of Hong Kong  
The Hong Kong Institute of Surveyors  
The Hong Kong Institute of Architects  
The Hong Kong Association of Banks

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## Appendix

| <b>Description<br/>(with reference to LACO CM No. 78)</b>   | <b>Rate with effect<br/>from <u>28.2.2019</u><br/>(HK\$)</b> |
|---|--|
| <b>(A) <u>Lands Department Consent Scheme Fees</u></b>  |  |
| (1) Consent to agreement for sale and purchase  | 51,250   |
| (3) Consent to tenancy agreement  | 8,160  |
| (4) Consent to building mortgage/charge   | 9,190  |
| (5) Consent to further building mortgage/charge   | 6,390  |
| (6) Consent to amendment to approved form of agreement for sale and purchase, deed of mutual covenant, etc.   | 9,640  |
| (7) Consent to deed of variation of approved building mortgage and/or further charge  | 15,250   |
| (8) Approval of deed of mutual covenant   | 152,500  |
| (9) Approval of sub-deed of mutual covenant, supplementary deed of mutual covenant or separate management agreement   | 53,400   |
| (11) Reinstatement of consent to agreement for sale and purchase to sell uncompleted units before compliance, which has been suspended or cancelled for any reason            | 35,800   |
| <b>(B) <u>Government Lease Fees</u></b>   |  |
| (1) Preparation, signing and issue of Government lease and counterpart  | 72,000   |
| (2) Surrender of Government lease or other tenancy from the Government (except in exchange for a new grant of land for N.T. Small House cases) for cases of 1-100 lots (Note) | 25,850   |

| Description<br>(with reference to LACO CM No. 78)                      | Rate with effect<br>from <u>28.2.2019</u><br>(HK\$) |
|--|---|
| <b>(C) <u>Government Built Housing Schemes Administrative Fees</u></b> |   |
| (4) Receipt on discharge of a charge                                   | 1,740   |
| (5) Deed of variation of underlease                                    | 2,130   |
| (6) Deed of release  | 2,380   |
| (7) Deed of disclaimer   | 3,200   |
| (8) Undertaking  | 2,760   |
| (9) Nomination of beneficial successor                                 | 2,470   |
| (10) Appointment of appointed guardian                                 | 1,640   |
| <b>(D) <u>Cooperative Building Societies Administrative Fees</u></b>   |   |
| (1) Receipt on discharge of a charge                                   | 2,980   |

Note: Fee for surrender of Government lease or other tenancy from the Government (except in exchange for a new grant of land for N.T. Small House cases) for cases with over 100 lots will be charged on an individual case basis to recover the cost to the Government of providing the service.