Appendix IX

\*MONTHLY/FINAL REPORT BY SOLICITORS

**Report on funds in the stakeholder account and progress of sale as at the last day of the month of , 20 .**

To: [*insert name of registered owner of land*]

c.c. \*[(1)] Legal Advisory and Conveyancing Office of Lands Department

*\**[(2) [*insert name of mortgagee under building mortgage*]]

|  |  |  |
| --- | --- | --- |
| 1. | Lot No. of the land (“the land”): |  |
|  |  |  |
| 2. | Name of the registered owner of the land (“the Vendor”): |  |
|  |  |  |
| 3. | Name of the development (“the Development”): |  |
|  |  |  |
| 4. | Phase No. (if applicable) of the Development (“the Phase”): |  |
|  |  |  |
| 5. | No. of units in the Development: |  |
|  |  |  |
| 6. | No. of units in the Phase (if applicable):  |  |
|  |  |  |
| 7. | Date of consent letter: |  |
|  |  |  |
| 8. | Effective date of consent: |  |
|  |  |  |
| 9. | Date of consent to assign (if issued): |  |
|  |  |  |
| 10. | (a) Date of certificate of compliance (if issued): |  |
|  |  |  |
|  | (b) Date of certificate of fittings and finishes: |  |

**I. Receipt and application of funds in the stakeholder account**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item No.** |  | **Sum b/f from previous month** **(HK$)** | **Sum received or paid in the month** **(HK$)** | **Total of sum c/f to next month****(HK$)** | **Ref No.** |
| Receipt |  |  |  |  |
| (1) | Sales proceeds received |  |  |  | A |
| (2) | Interest on sales proceeds received |  |  |  | B |
|  | Sub-total [A+B]  |  | C |
| Payment |  |  |  |  |
| (3) | Payment pursuant to clause 26(1)(a) of Agreement for Sale and Purchase (“ASP”) |  |  |  | D |
| (4) | Repayment of funds drawn under building mortgage (if any) and interest under clause 26(1)(b) of ASP |  |  |  | E |
| (5) | Repayment of other moneys secured by the building mortgage (if any) under clause 26(1)(c) of ASP |  |  |  | F |
| (6) | Refund to purchasers |  |  |  | G |
| (7) | Release of funds to the Vendor under Clause 26(1)(d) of ASP |  |  |  | H |
| (8) | Release of interest on sales proceeds to the Vendor |  |  |  | I |
|  | Sub-total [D+E+F+G+H+I] |  | J |
| **Balance of funds in the stakeholder account** c/f [C−J]: |  |  |

**II. Progress of sale**

**A. No. of units sold**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **b/f from previous month** | **Current month** | **Total** |
| (1) | Total no. of units handled by my firm for which ASPs are signed and are subsisting |  |  |  |
| (2) | Total no. of units handled by my firm for which ASPs are subsisting and full payment of purchase price has been made |  |  |  |

**B. List of all units in IIA(2) for which full payment of the purchase price is made in the current month**

|  |  |  |
| --- | --- | --- |
| **Unit** | **Floor** | **Block** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

I, [*insert name of solicitor*], \*the sole proprietor/a partner in the firm of [*insert name of solicitors’ firm*], solicitors which is acting for the Vendor in the sale of non-residential units in the γPhase/Development \*[now being constructed or to be] constructed on the land, certify the contents of this report as true and correct as at the last day of the month to which this report relates.

Dated this day of .

 [*insert name of solicitor*] Solicitor, Hong Kong SAR

\* Delete as appropriate.

γ Delete “Development” for phased development. Otherwise delete “Phase”.