

SURVEY AND MAPPING OFFICE, LANDS DEPARTMENT
NOTICE (SERVICE CHARGES)
(WITH EFFECT FROM 6 JUNE 2023)

INFORMATION AVAILABLE

The public may search the following survey records and information, and purchase various maps and data at Map Sales Outlets, Lands Department :-

- (a) Basic Mapping Sheet
- (b) Demarcation District (DD) Sheets and Survey District (SD) Sheets
- (c) DD and SD Sheets Related Information
- (d) Aerial Photo Index
- (e) Aerial Photo
- (f) Lot Index Plan (LIP)
- (g) Lot Number Enquiry
- (h) Survey Record Plan (SRP)
- (i) Computation Folder
- (j) Land Boundary Plan (LBP)

Information of Map Sales Outlets is available at :-
<https://www.landsd.gov.hk/en/about-us/sales-outlets.html>

CHARGES

- There will be no search fee charged for locating general survey information or data unless otherwise stated in this Notice. However, cadastral or other searches by, and consultations with, Survey and Mapping Office staff will be charged on a time basis, with a minimum charge of **half an hour**.
- TRUE COPY:** Fee for the certification of a true extract of any map, aerial photograph, etc, will be **\$160** per copy in accordance with the Fees for Official Signatures and Miscellaneous Services Notice (Cap. 2M).
- Charges for the inspection and sale of Land Boundary Plan and Survey Record Plan deposited by Authorized Land Surveyors (ALS) under **Land Survey Ordinance** shall be in accordance with the Land Survey (Fees) Regulation (Cap. 473A). (See separate price list.)
- Inspection of **Land Boundary Plan** (not under Land Survey Ordinance) is by appointment and is **\$75 each**.
- Inspection of **Survey Record Plan** (not under Land Survey Ordinance) is by appointment and is **\$75 each**.
- Inspection of **Computation Folder** is by appointment and is **\$105 each**. All information in a computation folder (**except SRP, LBP and third party information**) may be copied at standard photocopying charges.
- Enquiry on **Lot Number:** Enquiry on **ONE** lot number is free of charge. Urgent requests or enquiry on more than one lot may be entertained upon payment of a charge on a time basis at Technical Officer's rate subject to a minimum of **half an hour**.
- Plans/data etc. to be delivered by ordinary post will be charged at standard postal rate.
- Part of the above survey records and information (in digital image format) are available on the **Hong Kong Map Service 2.0** website (<http://www.hkmapservice.gov.hk>). (See separate price list which is **different** from the reproduction charges as stated in this Notice.)

STANDARD HOURLY RATES

Senior Land Surveyor	\$1331	Principal Technical Officer (C)	\$724
Land Surveyor	\$758	Senior Technical Officer (C)	\$554
Principal Survey Officer (L)	\$729	Technical Officer (C)	\$279
Senior Survey Officer (L)	\$571	Technical Officer (R)	\$279
Survey Officer (L)	\$300	Assistant Clerical Officer	\$217

20 % overhead charge shall be added on all the above rates for computing a fee, and the fee shall be rounded to the nearest dollar.

OTHERS

- Printed maps are available at Map Sales Outlets (except Map Sales Outlet in DSO/Kowloon) of Lands Department.
- Orders for Town Planning Plans and other gazette plans prepared by the Survey and Mapping Office are accepted at all Map Sales Outlets.
- Hong Kong Map Service 2.0** website (<http://www.hkmapservice.gov.hk>) provides e-ordering, e-payment and e-delivery services for various digital map products and cadastral survey records.
- Geodetic survey information is available at the Lands Department website (https://www.geodetic.gov.hk/en/gi/gsi_index.htm) free of charge.
- Copies of lease plans and related information are available at the Land Registry.
- Hydrographic Charts produced by Marine Department are available at Marine Department.
- For other records, such as engineering plans, the appropriate office, department or consultant must be contacted.
- Photographs in the Aerial Photo Books are available for sale at the charges of Aerial Photograph (Enlargement).

REPRODUCTION CHARGES

ITEM	PROCESS	MATERIAL	UNIT PRICE	REMARKS	
Basic Mapping Sheet and Print-on-demand Maps and Plans (except SRP, LBP, LIP and Aerial Photograph)	Plan Printing (Size 914 x 1189mm)	Paper	\$ 55.00		
	Digital Printing (A4)	Paper	\$ 35.00		
	Digital Printing (A3)	Paper	\$ 37.00		
	Digital Printing (Size 420 x 1520 mm)	Paper	\$ 65.00		
	Digital Printing (Size 750 x 950 mm)	Paper	\$100.00		
	Digital Printing (Size 1189 x 1520 mm)	Paper	\$ 170.00		
	Digital Printing (Size 914 x 1189 mm)	Film	\$ 225.00		
Aerial Photograph	Full Frame 1X	Paper	\$ 130.00		
	Full Frame 2X	Paper	\$ 185.00		
	Enlargement (Size)	Paper	\$ 270.00		
	250 x 250 mm		\$ 330.00		
	500 x 500 mm		\$ 680.00		
760 x 760 mm	\$ 825.00				
915 x 915 mm	\$ 930.00				
1065 x 1065 mm	\$ 1060.00				
1220 x 1220 mm					
Large Format Photocopy	Plan Printing (Size 914 x 1189 mm)	Paper	\$ 55.00		
Colour Photocopy (Colour or B/W print)	Digital Printing	A4 Paper	\$ 35.00		
		A3 Paper	\$ 37.00		
Standard Photocopy (B/W)	Photocopy	A4 Paper	\$ 1.40	Refer The Treasury Accounting Circular No. 2/2022	
		A3 Paper	\$ 1.60		
Lot Index Plan	Digital Printing	Paper	SMO-PO4	\$ 100.00	850 x 750 mm Whole Sheet
			SMO-PO3	\$ 72.00	620 x 650 mm Half Sheet
			SMO-PO2	\$ 37.00	A3
			SMO-PO1	\$ 35.00	A4
		Film	SMO-PO4	\$ 225.00	850 x 750 mm Whole Sheet
Land Boundary Plan prepared by SMO	Plan Copying	Paper	\$115.00		
Survey Record Plan prepared by SMO	Plan Copying	Paper	\$115.00		
Land Boundary Plan prepared by Registered Professional Surveyors (Land Surveying) [RPS(LS)] & ALS (other than those deposited under Land Survey Ordinance)	Plan Copying	Paper	\$115.00		
Survey Record Plan prepared by RPS(LS) & ALS (other than those deposited under Land Survey Ordinance)	Plan Copying	Paper	\$ 115.00		

Original Signed

(CHANG Kwok-fai)
Deputy Director/Survey and Mapping
31 May 2023