



**UNDERTAKINGS BY CONSULTANT/CONTRACTOR
ON THE USE OF DIGITAL MAP FROM
SURVEY AND MAPPING OFFICE, LANDS DEPARTMENT**

PLEASE COMPLETE AND RETURN IT TO SURVEY AND MAPPING OFFICE, LANDS DEPARTMENT

We, _____
(Name of Consultant/Contractor in full)

agree to abide by the following conditions in the use of Digital Map from Survey and Mapping Office, Lands Department for the Contract/ Agreement _____
(Contract/Agreement Title and Number)

_____ with _____
(Name of Government Bureau/Department in full)

concerning _____
(Details of Contract/Agreement)

1. Digital Map means map or map image or compilation of map data, in digital form produced by Survey and Mapping Office (hereinafter referred to as “SMO”), Lands Department and supplied to the public with charges or/and supplied to the Government Bureau/Department for internal distribution.
2. The provided Digital Map shall not be used for any purposes other than the above Contract/Agreement.
3. The provided Digital Map shall not be distributed in whole or in part or in whatever forms or media to any third party.
4. The Digital Map stored in our computer systems and storage media shall all be destroyed immediately after completion of the work for the above Contract/Agreement. The expected date of completion is _____. We shall confirm to Map Information Section of SMO and our client Government Bureau/Department that we are no longer in possession of the Digital Map or any part thereof in any media or in any form by completing and returning the form of “Confirmation by Government’s Consultant/Contractor on the Cessation of the Use of Digital Map from Survey and Mapping Office, Lands Department” (SMF-0097) to the above said Government Bureau/Department within two weeks upon completion of the work for the Contract/Agreement.
5. SMO shall not be responsible to install the Digital Map or provide any training in the use of the Digital Map and gives no warranty that the Digital Map can be processed on our computer systems.
6. We acknowledge that the Digital Map has not been prepared specifically to meet our individual requirements and purposes and that we will not have any recourse against SMO for any damage or loss we may suffer in any use or attempted use of the Digital Map.
7. SMO gives no warranty that the Digital Map is error-free and SMO shall in no way be held for any loss or damage which may be suffered by the users or any other persons from the use of the Digital Map.

8. The Government of the Hong Kong SAR remains the owner of the Digital Map at all times. We shall not copy or otherwise infringe any intellectual property rights the Government may have in the Digital Map, whether in whole or in part.
9. We shall use all the Resource Files, including but not limited to fonts, symbols, product information and other related data, together with the Digital Map at all times. We shall not extract the Resource Files from the Digital Map, or use or apply the said Files for any other purposes.
10. We must obtain prior written consent from SMO, Lands Department before the Digital Map is permitted to be incorporated in whatever forms, in whole or in part, with any data or that of the products derived therefrom to :-
 - (a) be distributed to any third party, with or without charges.
 - (b) be used on the Internet.If such is permitted, we shall display on and in the products containing the Digital Map an acknowledgement with the specific wordings provided by the Lands Department.
11. We understand that our staff have to abide by the above conditions upon their use of the Digital Map. If they are proved to be liable for the infringement of copyright of the Digital Map, our company has to compensate the Government for any loss and damage.

Signed for and on behalf of the Consultant/Contractor

Signature _____

Name _____

Designation _____

E-mail Address _____

Tel. No. _____

Company Address _____

Company Chop

Date _____

收集個人資料聲明: 本表格所收集的個人資料僅供地政總署用於處理與本表格相關的事宜。提供個人資料純屬自願性質。若你未能提供所須個人資料，地政總署可能無法處理本次申請。在未取得你的同意前，地政總署不會把你的個人資料向第三者披露或轉移。你有權要求查閱及更改你在本表格中提供的個人資料。在香港法例第486章《個人資料（私隱）條例》第20條指定的情況下，地政總署或會拒絕查閱資料的要求。請透過以下方式向部門個人資料管制主任（經辦人：高級土地測量師/技術資訊）提出查閱或更改個人資料的要求。電郵：smohq@landsd.gov.hk；地址：香港北角渣華道333號北角政府合署23樓地政總署測繪處。

Personal Information Collection Statement: The personal data collected in this form will only be used by Lands Department for the purposes directly related to the handling of your submission made in this form. The provision of your personal data is voluntary. If you do not provide personal information, Lands Department may not be able to process your application. The personal data collected in this form will not be disclosed or transferred to any other third parties without your prior consent. You have the right to request access to and correction of your personal data provided in this form. Please note that we may refuse to comply with a data access request in the circumstances specified in section 20 of the Personal Data (Privacy) Ordinance (Cap. 486). Your requests should be made to the Departmental Personal Data Controlling Officer (Attn: Senior Land Surveyor/Technical Information). Email: smohq@landsd.gov.hk; Address: Survey and Mapping Office, Lands Department, 23/F North Point Government Offices, 333 Java Road, North Point, Hong Kong