

*District Lands Officer/

(Development / Project Title)

2. Details of the Grave / Urn (Kam Tap) to be removed :

Government Land near

(v) Date of burial :

□ Fisherman : (Location)

[Tick as appropriate]

(v) Relationship with the deceased :

4. Copy / copies of the following document(s) is / are attached :

[Tick as appropriate]

☐ Death Certificate

☐ Family tree

☐ Burial Certificate

☐ Proof of Indigenous villager status

[see Annex]

☐ Birth Certificate of Applicant

☐ others _____

☐ Pedigree

5. I hereby confirm that I am the sole claimant of the above grave / urn (Kam Tap)*. I will be fully responsible for handling the removal of the grave / urn (Kam Tap)* and applying for the captioned Ex-gratia Allowance.

Name of
Applicant : _____ Signature : _____ Date : _____

* Delete as appropriate

NOTES

1: All claims will be checked and verified before any payments will be made and in this regard, completion of this form will facilitate further action on part of staff of the Lands Department. **Payment of this allowance will be made only when the necessary approvals for implementation of the development / public works project have been obtained and when the date of land clearance is confirmed.**

Purpose of Collection

- 2: The personal data provided by means of this form will be used by Lands Department, for the processing of Application for ex-gratia allowance for removal of grave / urn (Kam Tap) that need to be removed for the development / public works project.
- 3: The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application.
- 4: The personal data you provided by means of this form may be disclosed to other Government departments for the assessment and payment of the ex-gratia allowance.

Access and Correction of Personal Data

- 5: You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. The right includes obtaining a copy of your personal data provided by this form upon payment of copying and necessary charges, and asking for correction of the personal data concerned if you consider that the data are inaccurate.
- 6: Requests for access and correction of personal data should be addressed to:

Departmental Secretary
Lands Department
21/F North Point Government Offices
333 Java Road
Hong Kong

To: *Chief Estate Surveyor/_____

*District Lands Officer/_____

**Re: Application for Ex-gratia Allowance for
Removal of Grave/Urn (Kam Tap)***

Mr. _____ holder of
*H.K.I.D. Card/Passport No. _____ (the applicant) is
an indigenous villager of _____ (Village)
of _____ (Heung). I believe that the applicant is a
descendant through the male line from a resident who has resided in the
said village in 1898.

*Chairman/Vice-Chairman
of the Rural Committee of _____

*Indigenous Inhabitant
Representative of _____

Name : _____

Signature : _____

Date : _____

* Delete as appropriate