

*Chief Estate Surveyor/
*District Lands Officer/

**Application Form for Ex-gratia Allowance
for *crops/Miscellaneous Permanent Improvements to Farms (MPI)/pine trees/fish-
pond(s)/farm equipment and implements/**

**(Applicant(s) should read the Notes at the end of the
Application Form before completing this Application Form)**

In connection with the above project, *I/We _____
(holder(s) of Hong Kong Identity Card No(s). _____) hereby
apply for the above ex-gratia allowance.

2. The land to be cleared is at *D.D. _____ Lot no. _____ /on Government
land in _____ ("the land").

3. (i) *I/We *am/are the *owner(s)/occupier(s) of the land and the items above-
mentioned;

(ii) *I/We *am/are the tenant(s) of the land and/or structure(s) erected thereon.

(iii) *I/We pay a *monthly/yearly rent of \$ _____ to Mr/Mrs/
Ms _____ of _____, the
registered owner of the land *with/without a tenancy agreement; and

(iv) Copy/copies of the following document(s) is /are attached :

	[tick as appropriate]
Tenancy Agreement	Yes <input type="checkbox"/> No <input type="checkbox"/>
Rent Receipts	Yes <input type="checkbox"/> No <input type="checkbox"/>
Other documents _____	Yes <input type="checkbox"/> No <input type="checkbox"/>

4. *I/We have occupied the land and/or the structures erected thereon for *cultivation of
*crops/fruit trees/pine trees, *pond fish farming and *other agricultural activities
_____ since _____. *I/We hereby declare that all the
*crops/MPI/pine trees/fish-pond(s)/farm equipment and implements/ _____ on
the land are *owned/planted by *me/us.

5. *I/We will provide you with any further information that may be required.

6. *I/We can be contacted at :

Contact Address _____

Contact Tel. No. _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

(*Please delete as appropriate)

NOTES 1 : All claims will be checked and verified before any payments will be made and in this regard, completion of this form will facilitate further action on part of staff of * CES/_____/DLO/_____.

2 : Please produce a copy of your tenancy agreement, together with rent receipts.

Purpose of Collection

3 : The personal data provided by means of this form will be used by Lands Department, for the processing of Application for ex-gratia allowance for crops/MPI/pine trees/fish pond(s)/farm equipment and implements, etc that need to be cleared for public development project.

4 : The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application.

5 : The personal data you provided by means of this form may be disclosed to other Government departments for the assessment and payment of the ex-gratia allowance.

Access and Correction of Personal Data

6 : You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. The right includes obtaining a copy of your personal data provided by this form upon payment of copying and necessary charges, and asking for correction of the personal data concerned if you consider that the data are inaccurate.

7 : Requests for access and correction of personal data should be addressed to:

Departmental Secretary
Lands Department
21/F North Point Government Offices
333 Java Road
Hong Kong