

Application Form for Ex-gratia Allowance for Crops
(Applicant(s) should read the Notes at the end of the
Application Form before completing this Application Form)

Project Title: _____

In connection with the above project, *I/We _____
(holder(s) of Hong Kong Identity Card No(s). _____) hereby
apply for the above ex-gratia allowance.

2. The land affected is at *D.D. _____ Lot no. _____ /on Government
land in _____ ("the land").

3. (i) *I/We *am/are the *owner(s)/occupier(s) of the land;
- (ii) *I/We *am/are the tenant(s) of the land;
- (iii) *I/We pay a *monthly/yearly rent of \$ _____ to Mr/Mrs/
Ms _____ of _____, the
registered owner of the land *with/without a tenancy agreement; and
- (iv) Copy/copies of the following document(s) is /are attached :

	[tick as appropriate]	
Tenancy Agreement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Rent Receipts	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Other documents (<i>e.g. invoices for the purchase of seeds and fertilizers, crop sales records</i>) _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4. *I/We have occupied the land for *cultivation of *crops/fruit trees/pine trees/
_____, and *other agricultural activities _____ since
_____. *I/We hereby declare that all the *crops/fruit trees/pine trees/
_____ on the land are owned and planted by *me/us.

5. *I/We apply for the above ex-gratia allowance late because _____
_____.

6. *I/We will provide Lands Department with any further information that may be required.

7. *I/We can be contacted at :

Contact Address _____

Contact Tel. No. _____

Name _____	Signature _____	Date _____
Name _____	Signature _____	Date _____
Name _____	Signature _____	Date _____

(*Please delete as appropriate)

- NOTES 1 : All claims will be subject to checking and verification before any payment is made. Completion of this form will assist Lands Department staff in processing your application.
- 2 : Please provide a copy of your tenancy agreement together with the corresponding rent receipts.

Purpose of Collection

- 3 : The personal data provided by means of this form will be used by Lands Department, for the processing of application for ex-gratia allowance for crops affected by public development project.
- 4 : The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application.
- 5 : The personal data you provided by means of this form may be disclosed to other Government departments for the assessment and payment of the ex-gratia allowance.

Access and Correction of Personal Data

- 6 : You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. The right includes obtaining a copy of your personal data provided by this form upon payment of copying and necessary charges, and asking for correction of the personal data concerned if you consider that the data are inaccurate.
- 7 : Requests for access and correction of personal data should be addressed to:
- Departmental Secretary
Lands Department
21/F North Point Government Offices
333 Java Road
Hong Kong