

**Application for renewal of registration as an Authorized Land Surveyor  
under Section 14(2) of Land Survey Ordinance (Cap. 473)**  
(Please read the notes overleaf before completing this form)

To: The Registrar,

**REGISTRATION NO.:** \_\_\_\_\_ **FILE NO.:** \_\_\_\_\_

**PERSONAL PARTICULARS**

Name:\*(Mr/Mrs/Miss/Ms) \_\_\_\_\_ Name in Chinese: \_\_\_\_\_

\*H.K.I.D. / Passport / Travel Document No.: \_\_\_\_\_ Age: \_\_\_\_\_

Address:\*(Office / Residence) \_\_\_\_\_

Correspondence Address:(if different from above) \_\_\_\_\_

Telephone No.:(Office / Residence) O: \_\_\_\_\_ / R: \_\_\_\_\_ \*(Mobile / Pager) \_\_\_\_\_

Fax. No.: O: \_\_\_\_\_ / R: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Employer / Name of Firm and Position: \_\_\_\_\_

Office Address in Chinese: (for practicing ALS only) \_\_\_\_\_

Name of firm in Chinese: (if applicable) \_\_\_\_\_

**ACADEMIC ATTAINMENT**

Issuing Authority: \_\_\_\_\_ Qualifications: \_\_\_\_\_ Date:(mm/yy) \_\_\_\_\_ Subject passed and level attained: \_\_\_\_\_

**PROFESSIONAL QUALIFICATIONS**

Professional qualification held: \_\_\_\_\_ Full name of issuing authority: \_\_\_\_\_ Membership No.: \_\_\_\_\_ Date obtained:(mm/yy) \_\_\_\_\_

**(Please complete SMF-0017 if you wish to amend any of the above particulars)**

**DECLARATION**

- (a) I hereby apply for renewal of registration as an Authorized Land Surveyor.
- (b) I have checked the above personal particulars which are recorded in the Register and would like to \*(i) confirm that they are in order and valid (ii) make the amendments as given in the attached SMF-0017.
- (c) Please \*include/do not include my name in the list of practising Authorized Land Surveyors for circulation to the public and Government departments.
- (d) I declare that I have not been convicted in Hong Kong or elsewhere of any offence under section 20(a) and/or section 20(c) of the Land Survey Ordinance.
- (e) I declare that I have the qualification for registration set out in section 12(a) of the Land Survey Ordinance.
- (f) I enclose cheque no. \_\_\_\_\_ to cover the amount of **HK\$** \_\_\_\_\_ for the payment of the prescribed fee for renewal of registration.

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_

\*Delete where inappropriate

## NOTES

### APPLICATION PROCEDURES

- (a) The applicant should check the particulars printed on the application form (SMF-0016) which are records currently kept in the Register and sign the form. Should there be any required amendments, please fill in SMF-0017.
- (b) The applicant should attach to the application form a copy of the latest receipt for the annual subscription of the professional institute to prove the validity of his/her professional membership. Under Section 14(6) of the Ordinance, the Committee may reject an application for renewal of registration if it is satisfied that the applicant does not continue to have the qualification for registration set out in Section 12(a).
- (c) The duly signed forms together with a cheque (made payable to "The Government of the Hong Kong Special Administrative Region" and crossed) for payment of prescribed fee in the Land Survey (Fees) Regulation (Cap. 473 sub. leg. A) for renewal of registration should be submitted to the Legislation Section at the following address:
- Legislation Section, Survey and Mapping Office, Lands Department,  
22/F., North Point Government Offices,  
333 Java Road, North Point, Hong Kong
- (d) For enquiries regarding application for renewal of registration, please contact Senior Land Surveyor/Legislation at:-  
Telephone No. 2231 3343 or Fax No. 2783 8492

### PERSONAL INFORMATION COLLECTION STATEMENT

1. The personal data provided in this form will be used by the Land Surveyors Registration Committee for the following purposes:
- (i) to process your application for registration as an authorized land surveyor under the Land Survey Ordinance;
  - (ii) to establish and maintain the register of authorized land surveyor; and
  - (iii) to facilitate communication between you and the Land Surveyors Registration Committee.
2. Your provision of all the personal data in this form is obligatory. Your application cannot be processed if you fail to provide all the information as requested. Should your application be successful, personal data relating to your registration (e.g. your name and address, the qualification and experience on which your registration is based etc.) will be entered into the register of authorized land surveyors which is available for inspection by the public.
3. The personal data provided in this form may be provided to other authorised parties (e.g. professional institutes, your employers and other Government bureaux/departments) for the purposes mentioned in paragraph 1 above.
4. Requests for correction of or access to personal data provided in this form should be addressed to:

Departmental Secretary, Lands Department  
21/F North Point Government Offices  
333 Java Road, North Point  
Hong Kong  
Tel: 2231 3288 Fax: 2536 0827

### FOR OFFICIAL USE ONLY

File no.: \_\_\_\_\_ ALS Registration no.: \_\_\_\_\_

Application & fee received on: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Validity of membership checked:  Yes  No

#### **LSRC Decisions:**

Approved

Rejected (Reasons: \_\_\_\_\_)

Others (please specify)  
\_\_\_\_\_  
\_\_\_\_\_