


Review on Performance


2010-11



Lands Department

 Services	Performance Pledges	Targets Achieved
Response to enquiries	within 4 weeks	100% (99%)
Lease Modifications and Land Exchanges (non-New Territories small house cases) <ul style="list-style-type: none"> (a) Reply to application (b) Offer or rejection or indication of in-principle agreement upon receipt of a valid application (c) Issue of legal document from receipt of a binding acceptance of the final basic terms and premium offer (d) Completion of technical modifications 	<ul style="list-style-type: none"> within 3 weeks within 22 weeks within 12 weeks within 12 weeks 	<ul style="list-style-type: none"> 100% (98%) 100% (99%) 98% (99%) 97% (100%)
Processing of applications for rebuilding of temporary domestic structures within existing dimensions	within 48 weeks	100% (100%)
Land Acquisition <ul style="list-style-type: none"> (a) Agricultural land in the New Territories <ul style="list-style-type: none"> (1) compensation offer (2) payment of compensation following receipt of proof of legal title (b) Other cases <ul style="list-style-type: none"> (1) compensation offer/ invitation to claim following land reversion (2) payment of interest on compensation following execution of compensation agreement (c) Payment of ex-gratia removal allowance following acceptance 	<ul style="list-style-type: none"> within 4 weeks from date of Gazette Notice within 4 weeks within 3 weeks within 4 weeks within 4 weeks 	<ul style="list-style-type: none"> 100% (100%) 100% (100%) 99% (100%) 100% (100%) 100% (100%)

Note: For comparison, achievements for April 2009 to March 2010 are shown in brackets ().

 Services	Performance Pledges	Targets Achieved
Processing of New Territories Small House Applications (a) Waiting time for commencing the processing of new application (b) Number of applications processed	Not exceeding one year Not less than 2 300 applications per year	100% (100%) 2 891 applications (2 557 applications)
Issue of Certificates of Compliance or letters indicating non-compliance reasons	within 10 weeks	100% (100%)
Approval of development plans Substantive reply to application which complies with relevant Departmental Practice Notes (a) Master Layout Plan (1) BC III cases (2) Non-BC III cases (b) Landscaping Plan (c) General Building Plan (1) BC III cases (2) Non-BC III cases	within 10 weeks within 8 weeks within 8 weeks within 10 weeks within 8 weeks	100% (100%) 100% (87%) 100% (90%) 99% (100%) 79% (80%)
Setting out of land boundaries following receipt of request	within 12 weeks	98% (99%)
Checking of plans submitted under Land Survey Ordinance	within 4 weeks	100% (100%)
Supply of digital maps following receipt of request	within 7 working days	100% (100%)
Provision of mapping, land boundary and geodetic information	within 1 working day	100% (100%)
Updating of large scale plans following project completion	within 12 weeks	100% (100%)

How You Can Contact Us

Website & E-mail Address

Website : <http://www.landsd.gov.hk/>

E-mail Address : landsd@landsd.gov.hk

Headquarters Enquiries

Address : 20/F, North Point Government Offices, 333 Java Road, Hong Kong.
Telephone No. : 2231 3294 Fax No. : 2536 0827

Lands Administration Office

Telephone No. : 2525 6694 Fax No. : 2868 4707

Survey and Mapping Office

Telephone No. : 2231 3187 Fax No. : 2521 8726

Legal Advisory and Conveyancing Office

Telephone No. : 2231 3740 Fax No. : 2845 1017

Vision and Missions

Vision

We strive to achieve excellence in land administration in Hong Kong for the greater benefit of the community.

Missions

- To keep pace with economic and market trends in a local and regional context.
- To continuously review policies and employ best practices to meet the changing needs of the community.
- To develop and sustain a culture of transparency and professionalism.
- To use up-to-date technology and optimise human resources to enhance productivity and efficiency.



Good land administration ensures optimum land use
Lands Department