

FORM
Building Plan Submission for Redevelopment
under Virtually Unrestricted Government Lease

To : Director of Lands
(Attn : District Lands Officer/ _____)

I. LOT PARTICULARS

For official use only

- (a) Lot Number(s) : _____
(b) Location : _____

verified

II. LEASE RESTRICTIONS

verified

- (a) The Government lease(s) of the lot(s) stated in Part I above is/are virtually unrestricted (please refer to footnote 1 to LAO Practice Note No. 1/2017) Yes
- (b) The terms and conditions of the offensive trade licence(s), if any, issued under the Government lease(s) are complied with Yes
- (c) One full set of Government lease documents and attachments thereto including but not limited to modification letter(s) and offensive trade licence, if any, issued under the Government lease(s) affecting the lot(s) is/are enclosed (Note 3) Yes
- (d) Computer printout(s) containing the historical and current ownership particulars of the lot(s) is/are enclosed (Note 3) Yes

III. DEVELOPMENT SCHEDULE

verified

A Development Schedule (with the description of the uses of floor(s) for the proposed redevelopment) prepared in accordance with LAO Practice Note No. 1/2017 is attached hereto or shown on Drawing No. _____.

IV. PARTICULARS OF LAND BOUNDARY SURVEY IF LAND SURVEY PLAN IS USED AS PROOF OF SITE PARAMETERS IN ACCORDANCE WITH PNAP ADV-33

verified

Name of Authorized Land Surveyor (ALS)
registered under the Land Survey
Ordinance (Cap. 473) : _____
ALS Registration Number : _____
Date of Survey : _____

The items below prepared by the ALS named above have already been submitted to the Buildings Department on _____ (date of submission to BD) in accordance with PNAP ADV-33 and PNAP ADM-21, and they will be kept in District Survey Office for the purpose of information sharing.

- (a) Land Survey Plan Yes
- (b) Survey Report Yes
- (c) Survey Record Plan Yes
- (d) Form SMF-0043 duly completed Yes

V. CONFIRMATION GIVEN BY THE AUTHORIZED PERSON (AP) (Note 4) THAT THE PROPOSED WORKS WOULD NOT ENCROACH ONTO GOVERNMENT LAND

verified

Having regard to the Government lease(s) for the proposed redevelopment, I _____ (name of AP) confirm that the proposed works will not encroach onto Government land, except for installation or projection, such as architectural or amenity features, for which approval is to be obtained from Buildings Department and Lands Department for its construction over Government land.

Signature of AP : _____
AP Registration Number : _____
Date : _____

Total no. of supplementary sheet(s) attached : _____

Personal Information Collection Statements

1. The personal data you provide in this Form will only be used by Lands Department to facilitate communication between you and Lands Department, for considering and processing the building plan submission and other related purposes.
2. Your provision of all the personal data in this Form is obligatory. Your building plan submission may not be processed if you fail to provide all the information as requested.
3. You have the right under Sections 18 and 22 of and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486) to request access to and correction of your personal data provided in this Form.
4. Enquiries on the personal data provided in this Form, including the request for access to and correction of the data, should be addressed to the Departmental Personal Data Controlling Officer at Lands Department, 20/F., North Point Government Offices, 333 Java Road, North Point, Hong Kong.

Notes

- 1 Please read LAO Practice Note No. 1/2017 before completing this Form. This Form shall be filled in BLOCK letters. Use one form for each redevelopment. Please use supplementary sheet where necessary.
- 2 The decision of the Director of Lands on whether a Government lease is virtually unrestricted shall be final and binding on the AP and the owner. In cases where the Government lease contains any of the clauses or requirements set out in paragraph 6 (a) to (d) of LAO Practice Note No. 1/2017 or the Director of Lands has decided that the Government lease is not virtually unrestricted, Lands Department will inform the AP that the building plans will be processed in the usual manner.
- 3 The documents should be submitted at the time of first submission of the building plans. Such documents shall be certified as true copies either by the Land Registry or a solicitor within three months before the date of submission of this Form.
- 4 Reference to “Authorized Person” or “AP” refers to the authorized person appointed by the owner under the Buildings Ordinance (Cap. 123) for the proposed redevelopment.
- 5 Tick as appropriate.