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地政總署
法律諮詢及田土轉易處
LEGAL ADVISORY AND
CONVEYANCING OFFICE
LANDS DEPARTMENT

我們矢志努力不懈，提供盡善盡美的土地行政服務。
We strive to achieve excellence in land administration.

香港北角渣華道三三三號北角政府合署 20 樓
20/F, NORTH POINT GOVERNMENT OFFICES
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22 January 2024

**Legal Advisory and Conveyancing Office (“LACO”)
Circular Memorandum (“CM”) No. 86**

Fee Adjustments by LACO

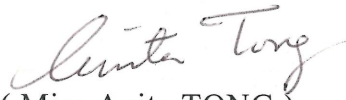
It is Government’s policy that fees charged by the Government should in general be set at levels adequate to recover the full cost of providing the goods and services. LACO has accordingly conducted an annual review of non-statutory fees on a cost recovery basis. Having regard to the cap on quantum of fee increase regulating the magnitude of fee revision, some fee items have yet to reach the full-cost recovery level after this adjustment given the fee increase moratorium in the past years.

A full list of fees charged by LACO is set out in the Appendix. With effect from **1 February 2024**, fees for 28 items as shown in italics in the Appendix will be adjusted. Fees demanded will be at the rates specified in the Appendix notwithstanding any application for the service concerned may have already been made before that date.

LACO CM Nos. 84 and 84A will be superseded from **1 February 2024 onwards**.

Copy of this CM and the Appendix can be downloaded from the Lands Department website at www.landsd.gov.hk.

For enquiries, please contact Mr. Colley CHEUNG at 2231 3582.


(Miss Anita TONG)
Deputy Director/Legal
for Director of Lands

To : All Solicitors
c.c. Consumer Council
The Real Estate Developers Association of Hong Kong
The Hong Kong Institute of Surveyors
The Hong Kong Institute of Architects
The Hong Kong Association of Banks

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Appendix

Description	Existing rate (HK\$)	Rate with effect from <u>1.2.2024</u> (HK\$)
(A) <u>Lands Department Consent Scheme Fees</u>		
(1) <i>Consent to agreement for sale and purchase</i>	58,950	67,800
(2) <i>Consent to assignment, deed of exchange, etc.</i>	31,950	36,750
(3) <i>Consent to tenancy agreement</i>	9,790	11,750
(4) <i>Consent to building mortgage/charge</i>	10,100	11,100
(5) <i>Consent to further building mortgage/charge</i>	6,390	6,570
(6) <i>Consent to amendment to approved form of agreement for sale and purchase, deed of mutual covenant, etc.</i>	11,100	12,750
(7) <i>Consent to deed of variation of approved building mortgage and/or further charge</i>	16,800	18,500
(8) <i>Approval of deed of mutual covenant</i>	175,400	201,700
(9) <i>Approval of sub-deed of mutual covenant, supplementary deed of mutual covenant or separate management agreement</i>	61,400	67,550
(10) <i>Approval of lease for communication network areas</i>	12,250	12,450
(11) <i>Reinstatement of consent to agreement for sale and purchase to sell uncompleted units before compliance, which has been suspended or cancelled for any reason</i>	36,400	37,850
(B) <u>Government Lease Fees</u>		
(1) <i>Preparation, signing and issue of Government lease and counterpart</i>	82,800	95,200
(2) <i>Surrender of Government lease or other tenancy from the Government (except in exchange for a new grant of land for N.T. Small House cases) for cases of 1-100 lots (Note)</i>	28,450	31,300
(3) <i>Surrender of Government lease or other tenancy from the Government in exchange for a new grant of land for the N.T. Small House cases</i>	11,000	11,000

Description	Existing rate (HK\$)	Rate with effect from <u>1.2.2024</u> (HK\$)
(C) <u>Government Built Housing Schemes Administrative Fees</u>		
(1) <i>Underlease</i>	6,800	7,820
(2) <i>Deed of Surrender</i>	3,490	3,640
(3) <i>Mortgage/legal charge</i>	3,500	3,650
(4) <i>Receipt on discharge of a charge</i>	1,740	1,790
(5) <i>Deed of variation of underlease</i>	2,130	2,180
(6) <i>Deed of release</i>	2,380	2,450
(7) <i>Deed of disclaimer</i>	3,680	4,230
(8) <i>Undertaking</i>	2,790	2,910
(9) <i>Nomination of beneficial successor</i>	2,840	3,270
(10) <i>Appointment of appointed guardian</i>	1,800	1,980
(11) <i>Transfer of title to civil servant – assignment</i>	5,640	6,120
(12) <i>Transfer of title to civil servant – legal charge</i>	3,590	3,740
(13) <i>Transfer to title to civil servant – discharge of legal charge</i>	3,510	3,860
(D) <u>Cooperative Building Societies Administrative Fees</u>		
(1) <i>Receipt on discharge of a charge</i>	3,430	3,770
(2) <i>Transfer of title to civil servant – discharge of legal charge</i>	3,010	3,310

Note: Fee for surrender of Government lease or other tenancy from the Government (except in exchange for a new grant of land for N.T. Small House cases) for cases with over 100 lots will be charged on an individual case basis to recover the cost to the Government of providing the service.